

Audit Committee Forward Plan

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Purpose of the Report

This report informs Members of the agreed Audit Committee Forward Plan.

Recommendation

Members are asked to comment upon and note the proposed Audit Committee Forward Plan as attached.

Audit Committee Forward Plan

The forward plan sets out items and issues to be discussed over the coming few months and is reviewed annually.

Items marked in italics are not yet confirmed.

Background Papers: *None*

Audit Committee – Forward Plan

Committee Date	Item	Responsible Officer
24 Mar '16	<ul style="list-style-type: none"> • Risk Management Update/Procurement Strategy Update • Health, Safety and Welfare (Annual Report) • Internal Audit Plan – approve 16/17 plan • Internal Audit – Charter • External Audit – Audit Plan • Annual Fraud Programme 	Gary Russ Pam Harvey Jo George Jo George Donna Parham Lynda Creek
28 Apr '16	<ul style="list-style-type: none"> • Statement of Accounting Policies for 2015/16 Accounts • 2015/16 Annual Governance Statement • Review of Internal Audit • Review Exemptions from Procurement Procedure Rules 	Karen Gubbins Donna Parham Donna Parham Gary Russ
26 May '16	<ul style="list-style-type: none"> • Debt Write Offs report • E:Procurement 	Donna Parham Gary Russ
23 Jun '16	<ul style="list-style-type: none"> • Register of staff interests – annual review • Annual Treasury Management Activity Report 2015/16 – Needs to go on to Full Council 	Ian Clarke Karen Gubbins
22 Jul '16	<ul style="list-style-type: none"> • Approve Annual Statement of Accounts • Approve Summary of Accounts • External Audit - Annual Governance Report • External Audit – VFM Conclusion 	Karen Gubbins Karen Gubbins Donna Parham Donna Parham
25 Aug '16	<ul style="list-style-type: none"> • Treasury Management – First Quarter monitoring report • Internal Audit – First Quarter Update 	Karen Gubbins Jo George
22 Sep '16	<ul style="list-style-type: none"> • Treasury Management Practices 	Karen Gubbins
27 Oct '16	<ul style="list-style-type: none"> • Mid-year review of Treasury Strategy – Needs to go on to Full Council 	Karen Gubbins
24 Nov '16	<ul style="list-style-type: none"> • Treasury Management – Second Quarter monitoring report • Internal Audit – second Quarter update • Annual Audit Letter 	Karen Gubbins Jo George Donna Parham